

# Los Angeles Regional Crime Laboratory Facility Authority



Proud Partner

## Board of Directors

David E. Janssen, Chair  
William J. Bratton, Vice Chair  
Dr. Steven N. Garcia, Secretary  
Leroy D. Baca  
William T Fujioka

## MAY 27, 2004 MINUTES

The eighteenth meeting of the Los Angeles Regional Crime Laboratory Facility Authority was held May 27, 2004 at Los Angeles City Hall, Room 1010, 200 North Spring Street, Los Angeles, CA 90012

## CALL TO ORDER

Chairperson David E. Janssen called the meeting to order at 8:06 a.m. The following Directors were present constituting a quorum of the Authority:

David E. Janssen, Chairperson, Chief Administrative Officer, County of Los Angeles  
Leroy Baca, Sheriff, Los Angeles County  
William T Fujioka, City Administrative Officer, City of Los Angeles  
Dr. Steven N. Garcia, V.P., Finance and Administration, California State University Los Angeles

## APPROVAL OF MARCH 25, 2004 MINUTES

On motion of Director Fujioka, seconded by Director Baca, with an abstention by Director Garcia the Authority duly approved the March 25, 2004 minutes.

## ACTION ITEMS

Approve \$160,550 Agreement for Services to Los Angeles County of Public Works, Building and Safety Division. Patrick J. Mallon, Project Coordinator, discussed the agreement to allow Department of Public Works to provide a plan check for the 95%WD of the Los Angeles Regional Crime Laboratory. The Internal Planning Unit discussed having a plan check for code compliance since the building borders the City and County. The state and project manager concur with this recommendation. **On motion of Director Fujioka, seconded by Director Garcia, the Authority unanimously approved the agreement.**

Approve \$7,000 Agreement for Services to Los Angeles County Department of Public Works, Street and Lighting Division. Mr. Mallon discussed the agreement to provide a design and construction of a right turn lane at the corner of west-bound Ramona northbound Eastern Avenue and the signage as required by the Mitigated Negative Declaration. **On motion of Director Garcia, seconded by Director Fujioka, the Authority unanimously approved the agreement.**

## STAFF REPORTS OF THE INTERNAL PLANNING UNIT

Design Update. Peter Devereaux, Principal, Fields Devereaux Harley Ellis, reported on his staff's efforts to deal with any project delivery issues. The drawings can provide a good

estimate that goes forward to plan review and allows the program to continue on the revised work schedule. Mr. Devereaux discussed the recent high cost of steel and how it will affect the project's costs.

Director Baca inquired when the steel would be purchased. Mr. Devereaux reported the steel would be purchased when the general contractor is awarded the contract and with the political decision made by China the high curve of the price of steel may begin to drop.

Mr. Mallon reported that the prepurchase of steel was discussed and due to the sequence of approvals required by the State to release funds for construction and the escalating cost of steel the decision was made not to pursue the prepurchase and have the main contractor do the acquisition. He is hoping that the stabilization of costs will provide a stable platform as the program proceeds into the estimates which should begin next week. Mr. Mallon hopes to have accurate estimates by the July meeting.

Director Janssen asked how long it would take staff to review the 95%WD. Mr. Mallon stated that the plans, scheduled to be released Tuesday, will go to the State Fire Marshall, Access Compliance Review by the State, and the estimators and should be good to do an accurate cost estimate. By the first of July the Authority should receive the fully-coordinated drawings and the staff will review them at that time discipline by discipline.

Management Updates. Jim Hall, Jacobs Facilities, Inc discussed the recovery schedule which is a two pronged completion process. The prequalification process was initiated and as of May 13, 2004 the advertisement was on the DGS website. To date they have twelve to fourteen general contractors that have pulled sets for the proposal which is due on July 2, 2004. The prequalification requires the contractors have a thirty million dollar similar lab experience. A short list will be issued in August and the actual bid document will be received by the qualified contractors in October. The bid process will be completed by mid-November this year. The general contractor will receive a notice to proceed on January 6, 2005 and groundbreaking is scheduled for January 14, 2005. Utilities were lined up and are ready to proceed with all of the upgrades.

Director Janssen asked since the schedule slipped three months if Jacobs was able to pick any of the lost time and Mr. Hall replied that the time had not been recouped.

Director Janssen stated, based on the cost of the project, there are going to be some tough decisions to be made and once Mr. Hall's section obtains the exact cost that they notify the Authority right away for a decision. Mr. Mallon stated that the estimates will be in by June and the Authority will be notified by letter. Director Fujioka reiterated Director Janssen's concerns.

Director Garcia discussed concerns regarding the Deductive Bid Alternate Review and its timing. If there are deductive alternates then he will have to go back through the review process at the campus as per the agreement. Mr. Hall stated that Jacobs has scheduled a deductive alternate review in July after the estimates were reconciled.

State Update. Paul Davidson, Project Manager, Department of General Services, reported on his efforts to coordinate a meeting with his Office of Emergency Services to introduce the program to them since they are the new control agency. Mr. Davidson will be meeting with the Access Compliance section of the State Architect on June 9, 2004 for an extensive

review. Initial contact with the State Fire Marshall was initiated. He is coordinating the approval to go into bid. He also has the Department of Finance's approval to include deductive alternates should they be required.

Budget and Cost Report. Mr. Mallon provided some of the operating budget cost estimates and one time costs to open the facility. He reviewed the 2004 cost and escalated it three percent per year covering maintenance costs, utilities costs and personnel costs for the building complex manager. The shared cost is \$635,124 for both the County and the City and \$206,784 for the University. There are some operating costs that will be shared only by the County and the City because the University has existing services such as trash removal and communication systems. The one-time cost expected at the end of Fiscal Year 05-06 for the County \$755,000; for the City \$829,000; and for the University \$227,000. Liability insurance is included in the cost shared 50/50 by the County and the City.

Memorandum of Understanding. Greg Matheson, LAPD, Science Investigation Division, outlined this document covering the requirements for the tenants of this facility covering policy and fiscal protocols, facility-wide protocols, and laboratory operation protocols.

Groundbreaking. Mr. Mallon reported the groundbreaking is scheduled at 2:00 p.m. on Friday, January 14, 2005.

#### **CALIFORNIA FORENSIC SCIENCE INSTITUTE UPDATE**

Rose Ochi, Executive Director, California Forensic Science Institute, reported that Institute representatives were in Washington, D.C. to solicit funding for the support of their Homeland Securities In-Service Training curriculum development. They met with House Homeland Security staff to discuss an identified planning gap for providing the forensic services piece of Homeland Security Preparedness. The Institute requested the Office of Domestic Preparedness provide funding or one of their contractors to provide technical assistance.

She also reported that the CSI/E-Bay auction yielded a small amount to cover an internship or fellowship. Also, the International Association of Chiefs of Police Convention is coming to Los Angeles in November and the LAPD and the Sheriff's Department plan to work with the IACP Forensic Committee to develop a forensic forum. They are also exploring the possibility of having a booth at the convention covering the efforts to build the laboratory.

#### **MATTERS NOT POSTED ON AGENDA (TO BE PRESENTED AND PLACED ON THE AGENDA OF A FUTURE MEETING)**

Mr. Mallon reported that the next meeting will be July 29th and will include the approval of the 95%WD and approval of any deductive alternates.

#### **PUBLIC COMMENT**

There were none.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:00 a.m.